

# The Addams Family Rehearsal & Performance Expectations

1. All cast and crew should be on time to their scheduled rehearsal times, and let the director and stage manager know if they will not be in attendance.
2. All students/ Parents should join the remind account to stay up to date on information.
  - a. Text 810-10 @snapsnapsf
3. All Elementary/ JH students should be dropped off at the front of the auditorium by the lobby. There will be high school crew and staff member to let them in and walk them to their assigned location. For dismissal HS/JH may exit the building in the front on their own when parents arrive once we are dismissed. Elementary will be lined up and taken out the front of the lobby and will wait outside until parents arrive. If you have a sign with their name on it from their school pick up, that will help us identify you while we are still learning everyone's names. Parents may line up around the front of the auditorium (Big Glass Windows) in their cars or walk across from the student parking lot. There will be an adult with elementary in the front, and a stage manager at the back doors to monitor students.
4. All students must sign in every day for attendance purposes.
5. Students should have all of their materials (Folder for music/ script, water) and be dressed appropriately for rehearsals (closed toed shoes and moveable clothing for dance rehearsals).
6. All JH/HS cast members will need to pay a \$50 performance fee. This will include a show T-Shirt, and other supplies for the students. ELM & Crew will need to pay a \$30 fee. Parents may purchase additional shirts when the performance gets closer. Payment plans and online credit card payments are accepted.
7. Students will provide their own costumes unless told otherwise. Costume information will be given out and will be due by January 17<sup>th</sup>.
8. All student must adhere to the Covid-19 protocols and practice good hygiene.
9. All students will clean up after themselves when rehearsals/ performances are finished.
10. All students will be kind and respect the directors and each other.
11. If a student has any discipline or grade infractions, they may be dismissed from the show.
12. All students will follow strict safety guidelines while in the theatre.
  - a. Shoes must be worn at all times.
  - b. Do not touch anything unless you are instructed. This is how things get lost or broken.
  - c. Do not go into restricted areas such as the shop or storage closets unless told.
  - d. Remain quiet back stage and listen to instructions carefully.
  - e. Do not touch any curtains, set pieces, or backdrops.

## SFISD Musical Participant Contract

The following are the basic responsibilities expected of any student who is cast for the production. Students should read and sign this form, which will serve as a contract that signifies their agreement to fulfill these responsibilities.

1. I understand that it is my responsibility to get the schedule for rehearsals before they take place. I am also responsible for making my parents/guardians aware of times and days of which I will be at practice.
2. I have turned in a list of my current obligations, other than the production, at my audition. I also agree not to add any other obligations that will prevent me from attending rehearsals during the times I have committed to being available.
3. I agree to make the director aware, at least one week ahead of time, of any short-term obligations that must be scheduled around; otherwise, I am expected to be at all rehearsals.
4. I agree to be on time to all rehearsals.
5. In case of an emergency, I agree to let the director know of my late arrival or absence as soon as possible.
6. I agree to fulfill my responsibilities and meet deadlines.
7. I agree to cooperate with all staff and students involved in this production.
8. I understand that if I make the production there will be a production fee that I am in charge of paying.
9. I understand that I could be dismissed from the production for missing rehearsals, lateness, missing deadlines, lack of cooperation or grade issues.
10. I understand that if I am not here at school then I CANNOT attend rehearsal for that day.
11. I understand that the role I have been assigned is NOT permanent, and could be changed.
12. Two weeks prior to opening- I will be available for any and ALL rehearsals scheduled.
13. I will not use electronics, eat food or bring anything besides water to rehearsals.
14. I will be responsible for all material including scripts, props and costumes.

I, the student, (printed name) \_\_\_\_\_, have the responsibilities described for the production. I agree to fulfill these responsibilities.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature (parent or guardian) \_\_\_\_\_ Date: \_\_\_\_\_



# SFISD ALL DISTRICT MUSICAL

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## 2021-2022

### PARENT PERMISSION FOR RELEASE OF STUDENT NAME/PICTURE FOR MUSICAL RELATED ACTIVITIES

In an effort to promote and build our team, the Santa Fe High School Fine Arts would like your permission to use your child's name and/or photograph for the following school-sponsored purposes: student directory, yearbook, co-curricular and extra-curricular programs, photographs, television, school and community publications, social media (e.g. Facebook, Instagram, Snapchat, etc.), and the district webpages.

For these specific school-sponsored purposes, the Musical director would like to use the student's name and/or photograph, to promote activities, honors, and awards received in our program.

\_\_\_\_\_ **YES, I DO GIVE** the director permission to use my child's name, photograph, and/or honors/awards for the promotion of the Musical.

\_\_\_\_\_ **NO, I DO NOT GIVE** the director permission to use my child's name, photograph, and/or honors/awards for the promotion of the Musical.

Student Name \_\_\_\_\_  
(Please Print)

ID# \_\_\_\_\_ Grade \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

# The Addams Family

## SFISD Program Plaudits Form

You may send your best wishes to an Actor, Actress, Instrumentalist or Crew Member through the purchase of a Plaudit in the show program. Your Plaudit may address an individual member of the production or a larger group and may be touching, personal or humorous.

### Program Plaudit Selection:

- ☐ \$100 – half-page personal advertisement (artwork, photo and/or message)
- ☐ \$50 – quarter-page personal advertisement (artwork, photo and/or message)
- ☐ \$25 – 1/8-page – text-only “good show” message to be listed in the Plaudits section of the program
  - o Clearly write text of message below:

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Student(s) Honoring: \_\_\_\_\_

Purchasing Individual: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Total Amount Enclosed: \_\_\_\_\_ Check Number or Cash? \_\_\_\_\_

Please make checks payable to *SFISD Fine Arts*, write *Musical* in the memo line and include a phone number and physical address in the information on the check.

Printed artwork will appear in grayscale. Please email as a JPEG to **haley.auzston@sfisd.org**

All information, payment and artwork are due by Friday, January 14<sup>th</sup> to meet printing deadline.

**Contact Ms. Tucker at [haley.auzston@sfisd.org](mailto:haley.auzston@sfisd.org) for further information.**



Santa Fe ISD Presents

# The Addams Family

## School Edition

**January 28<sup>th</sup> & 29<sup>th</sup> & February 3<sup>rd</sup>-5<sup>th</sup> 2022**  
**Sponsorship Information**

It is no secret that this year has had a huge impact on our school, community, and our country as a whole. The Fine Arts of Santa Fe Schools rely on the support of community members and local businesses to provide our students with opportunities to share and develop their talents. Please consider filling our program with community support, and thank you for showing love to the arts.

**We invite you to consider the following sponsorship options:**

**Sacred Chalice Special -  
\$500+**

- Half page advertisement in the program
- Advertisement posted on our social medias
- Name recognition at opening of performances
- Digital advertisement projected in the lobby
- 8 tickets to performance of your choice

**Central Park Special - \$250**

- Quarter page advertisement in the program
- Advertisement posted on our social medias
- Digital advertisement projected in the lobby,

- 4 tickets to a performance of your choice

**Acrimonium Special-\$150**

- Eighth page advertisement in the program
- Advertisement posted on our social medias
- Digital advertisement projected in the lobby
- 2 tickets to performance of your choice

**Addams Ancestor Special -  
\$75**

- Business or Individual Listed in Special Thanks Area
- Digital advertisement projected in the lobby
- Advertisement posted on our social medias

**Advertisement art work must be submitted as a JPEG. Advertisements must be received no later than Friday, January 14, 2022 to meet publication deadlines.**

Santa Fe ISD

# The Addams Family

## School Edition

### Program Sponsorship Form

Name of Business or Individual: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Phone(s): \_\_\_\_\_

Please indicate your tier of sponsorship:

- ☐ Sacred Chalice Special (\$500+)
- ☐ Central Park Special (\$250)
- ☐ Acrimonium Special (\$150)
- ☐ Addams Ancestor Special (\$75)

Total Amount Enclosed: \_\_\_\_\_ Check Number or Cash? \_\_\_\_\_

Please make checks payable to *Santa Fe High School Fine Arts*, write *Musical* in the memo line and include a phone number and physical address in the information on the check.

Printed artwork will appear in grayscale, but the digital advertisement can be in full-color. You may submit two different designs provided you indicate which design is for which purpose. Please indicate how you are submitting your advertisement artwork:

- ☐ JPEG emailed to **[haley.auzston@sfsd.org](mailto:haley.auzston@sfsd.org)**

All information, payment and artwork are due by Friday, January 14, 2022 to meet printing deadline.

Contact Haley Auzston at **[haley.auzston@sfsd.org](mailto:haley.auzston@sfsd.org)** for further information.

Student Contact Name (If Applicable): \_\_\_\_\_

# Hello, Santa Fe Musical Families,

WE NEED YOUR HELP! The Musical has an exciting fundraiser kicking off on November 11<sup>th</sup> at our parent meeting and is seeking your support! The National Savings Pass fundraiser is the perfect opportunity for us to raise the much needed funds for our kids to have the best opportunities and experiences. This year, we are raising funds to help cover the cost of supplies and make-up so that each student can have their own kit.

The National Savings Pass is a digital discount card that can be used anywhere in the country, even online. **Our goal is to sell 20 per student.**

## Your student can earn the following prizes:

Sell 5 units = Sonic Drink

Sell 10 units = Pie in Face Mrs. Auzston

Sell 15 = \$15 Amazon gift card, every additional 5 units sold increases gift card amount by \$5

Sell 20+ = choose either Amazon gift card or a FREE National Savings Pass

This entire fundraiser is run right from the palm of your hand, making it easier than ever to promote the fundraiser with everyone you know! Your job is simple, but crucial in helping us reach our goal!

*Fundraiser kickoff is Thursday, November 11<sup>th</sup>, but the fundraiser is already live so pre-sales are allowed and encouraged (all you have to do is text, email or post this link on social media once your student is registered for the fundraiser: <https://bit.ly/santafemusical21>).*

*Power Hour: December 1<sup>st</sup> at 4:30-5:30pm*

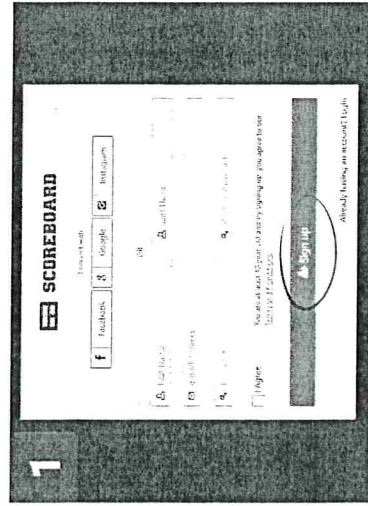
*Fundraiser ends December 5<sup>th</sup>.*

*Thank you for your support!*



# GET LOGGED ON TODAY

## STUDENT FUNDRAISER REGISTRATION AND SELLING GUIDE

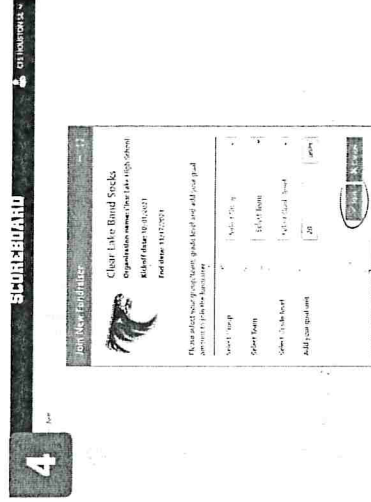


### Go to Link or Scan

- 1 Go to:  
<https://bit.ly/joinfundraiser>

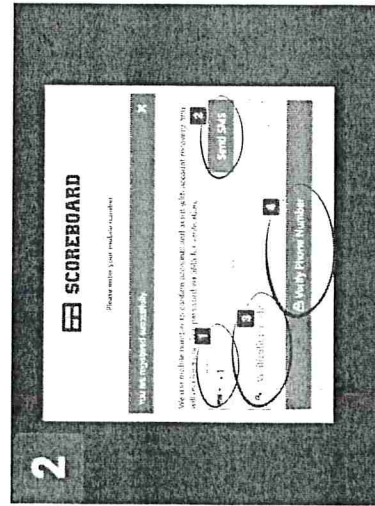


- 2 Enter information
- 3 Click "Sign up" button



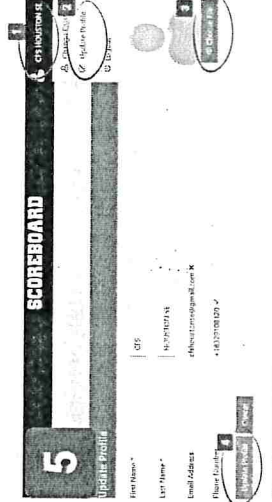
### Select Group & Team

- 1 Select Group
- 2 Select Team - DO NOT SKIP!
- 3 Select Grade Level  
If elementary, select "Coach" option
- 4 Do NOT change goal;  
Click "Join" button



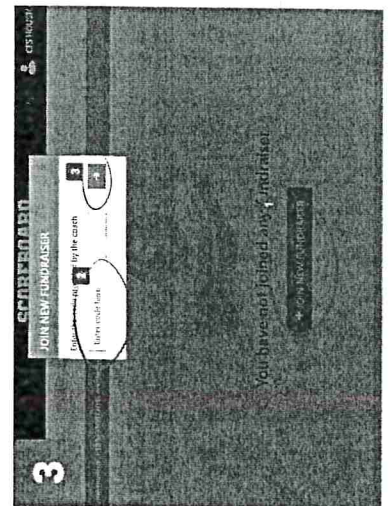
### Enter Mobile Number

- 1 Enter mobile number
- 2 Click on "Send SMS" button
- 3 Enter verification code  
(check email if you do not receive a text)
- 4 Click on "Verify Phone Number" button



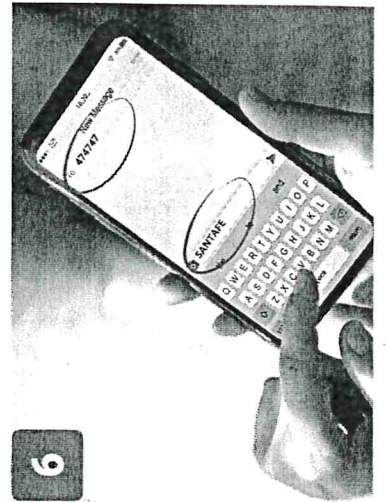
### Add Picture = More \$

- 1 Click on YOUR NAME
- 2 Click on "Update Profile"
- 3 Choose a picture to add for  
up to 20% more sales
- 4 Click on orange "Update  
Profile" button
- 5 You're ready to sell! Open up  
your text messaging app and  
go to the next step



### Join New Fundraiser

- 1 Click on Join New Fundraiser button
- 2 Enter code: **SAN982**
- 3 Click on the orange  
button with white arrow



### Text and Sell

- 1 Text SANTAFE to 474747
- 2 Hold down on the message that you  
receive and select "FORWARD"
- 3 Select the contact you want to send  
to, hit send
- 4 Ask contact to select your student's  
name
- 5 Repeat steps 2 & 3 with all your  
friends, family, and co-workers



